



🏠 **Location:** Telephonically
📅 **Date:** April 14, 2020
🕒 **Time:** 6:00pm

City of Electric City Council Meeting Minutes April 14, 2020

The Electric City Council meeting was called to order at 6:00pm by Mayor Diane Kohout on Tuesday, April 14, 2020.

Present by Roll Call: Council Members Willie Bott, Brian Buche, Bob Rupe, Cate Slater, Cheryl Hoffman

Staff members/Others present: Peggy Nevsimal, City Clerk/Treasurer, Steve Nelson, Century West Engineering, Jacob Wagner, Star Newspaper

Motion to Excuse: None

Pledge of Allegiance

Approval of Agenda: A motion was made and seconded to approve the agenda

M/S (Bott/Hoffman) CU

Consent Agenda: A motion was made and seconded to approve the consent agenda

- March 10, 2020 Council Minutes
- Expenditure approval March 11-April 10, 2020
- March 19, 2020 Special Council Minutes
- March 26, 2020 Special Council Minutes
- Police Report
- Fire Report

M/S (Slater/Buche) CU

Public Comments

- No public comments were submitted to the Mayor or City Clerk before the meeting.

Unfinished Business:

- Streets Projects:
 - The Streets Project is nearing completion. The Wheeler Construction crew should be finished with the project within the next two weeks.

- Wastewater Treatment Plant Invoice:
 - Council members Brian Buche and Cheryl Hoffman are on the Wastewater Treatment Facility committee. Councilman Buche will have a discussion with Lorna Pearce, City Clerk for Grand Coulee, to further clarify charges that are being passed on to Electric City.
 - Electric City's Engineering Consultant, Steve Nelson, from Century West Engineering, will also review the City's current Wastewater Treatment Facility contract to better understand our contractual agreements with Grand Coulee.

- Municipal Court Clerk Position Discussion:
 - City Clerk Nevsimal reached out to the Washington Courts Administration to inquire about the necessary steps required to become the Court Clerk for Electric City. Court Clerk educational classes that are required have been temporarily put on hold because of the COVID pandemic. She will be notified when the classes are being offered again.

- New Spring Clean-up Dates:
 - A motion was made to forego having citizens haul yard waste to the Transfer Station this year. Instead the City Crews will pick up yard waste placed at the curbside for the weeks of April 20-24, and April 27-May 1.

M/S (Hoffman/Slater) CU

New Business

- Fire District #14 Resolution 2020-09:
 - A motion was made to pass Resolution 2020-09 establishing the annual payment for fire protection between the City of Electric City and Grant County Fire District #14 for 2020.
- M/S (Hoffman/Buche) CU
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- Transfer Station Rate Hike:
 - A motion was made in increase tipping fees by 5¢ to equal \$10 more per ton. This will increase the price from \$124/ton to \$134/ton.
- M/S (Buche/Hoffman) CU
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- Lift Station Bid Process Discussion
 - Century West Engineering has managed the bid process for the Lift Station Replacement project with the following timeline:
 - Pre-bid meeting conference call with potential contractors April 22 at 11:00am
 - Hard Bids with call-in opening May 1 at 10:00am
 - After May Council Meeting Award
 - Construction Spring/Summer 2020
 - The new lift station will have a telemetry system that can be controlled remotely.


 - Pedestrian/Bike Trail Discussion
 - Century West presented their top three concepts for a future Pedestrian/Bike Trail along Hwy 155 between Coulee Playland and Banks Lake Park.
 - The Site Walk has been completed.
 - WSDOT has been consulted.

- The Council's next steps are to review the different concepts and provide feedback to Century West for further refinement.
 - Former Clerk's Computer & Email Retrieval
 - Forensic Technology Consultant Alan Key, from Central Washington Polygraphs & Investigations, has been hired, at the recommendation of the Grant County Sheriff's office, to determine whether emails can be retrieved from the previous Clerk's computer and external hard drive.
 - To-date no emails have been able to be retrieved.
 - Mr. Key will continue to work with AOMEI, the software company that developed the back-up software used by the previous Clerk to back-up emails, to determine if the emails are retrievable.
 - A motion was made to approve the hiring of Mr. Key at the consulting rate of \$60/hour, plus an additional fee of \$250 for the retrieval of each computer/device.
- M/S (Buche/Slater) CU
- Financial Reports Discussion
 - City Clerk/Treasurer Nevsimal discussed with the Council members her plans to include financial reports for future council meetings. These reports would include a Progress Statement by Department, and a Treasurer's report for Fund Totals & Account Totals.
 - The meeting adjourned at 7:00pm.



Peggy Nevsimal, City Clerk/Treasurer

M/S (Hoffman/Slater)



Diane Kohout, Mayor